

**MINUTES  
SELECTMEN'S MEETING  
Friday, September 15, 2023**

**SELECTMEN PRESENT:** Janet Wall (JW), Mark Avery (MA) until 10:20am, Tim Burt (TB)  
**OTHERS:** Eric Fiegenbaum (EF), Deborah Ahlstrom (DA), Jay Moriarty (JM)

**CORRESPONDANCE:**

- A letter offering the annual ballot for officers for the NH Association of Assessing Officials was noted. It was decided to not to mark the ballot for a lack of contested races and knowledge of the candidates.

**SIGN:** payroll

**NEW BUSINESS**

- EF presented the MS-1. A glitch in the assessing program had incorrectly stated some veterans' credits, but it was a known issue and corrected by the assessing software company. There was a comparison with the MS-1 from the previous year. It was noted that the utility assessment had been reduced by about six million dollars. DA estimated that it would be about a six cent increase in the tax rate. DRA will review the MS-1 and then the Selectmen would be asked to approve.
- DA explained the SWEPT, Statewide Education Property Tax. A recent email from the State has indicated that the town portion would be increased by about \$40,000.

**OLD BUSINESS**

- The MS-60, Local Audit, for 2022 was reviewed for the adjustments requested by the Selectmen. The two requests had been accommodated by the auditors. MA moved and TB seconded a motion to accept the audit as presented on September 15, 2023. Motion passed. There was a discussion of the deeding process and the two properties which were not offered for deeding in 2022. One being a welfare issue and one having questionable ownership. It was agreed that waiver forms should come to the Board as a means of checks and balances.
- There was a review of a draft the letter to the Martins on the issues they faced, opinions by the Selectmen and possible remedies. MA had provided written comments that were incorporated into the editing process. JW moved and TB seconded a motion to approve the letter as amended to the Martins. Motion passed.
- EF explained that the two parties involved in a recent LUCT had been in to discuss and understand the process. While the LUCT had been issued to the owner at the time of disqualification they expressed their desire that it be issued in the name of the previous owner, presumably for personal tax purposes. The property had been gifted to the new owner. The Selectmen were not inclined to reissue the tax bill. EF offered to make sure the assessed value which determined the tax was accurate by asking the assessor. The Selectmen were open to a letter from the tax payer requesting an extension in the due date, as the previous owner raised funds from investment sources.
- A request for police reports for an incident on April 20, 2023 was discussed. Minutes on the issue had been sealed. EF will verify the unsealing process and the request will be considered at the next meeting.

## BOARD UPDATES

- JM, as Road Agent, spoke to the issue of a possible extension of the current snow contract. A one-time increase to the current contract and a percentage increase over the following years have been preliminary discussed between JM and the contractor. The expected report from the PWEC committee could be informative. DA noted that the increase was not in the current budget, but options could be researched. JM will request a written proposal with the contractor with the expectation that he will be able to attend a future meeting. A portion of Jenkins Road is being paved after some culvert and drainage work. The remaining paving would have to wait due to budget constraints. JM will firm up a list of future road work priorities and take a look at Fern Way.
- MA reported that the PWEC committee would meet in two weeks to receive the draft report from the writing committee.

## OTHER:

- EF noted that Superintendent would be a guest on Monday evening, September 25, 2023.
- EF will supply a letter to Liquor Commission to indicate that the town had no issues with the Carriage Hill Assisted Living facility serving alcohol at an employee appreciation dinner.
- JW made comment on expected meeting decorum and the Selectmen's rules and procedures for meetings.

Meeting ended at 12:15pm.

Submitted by: *Eric Feigenbaum*

Approved: 9-22-2024

*On approved minutes, proof changes are noted through italics for additions and strikethroughs for deletions.*